

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF EDUCATIONAL RESEARCH AND TRAINING
LAITUMKHRAH, NONGRIMMAW, SHILLONG – 793011**

Email: dert.megh@gmail.com

Advertisement No: DERT/SQAAF/1/2022/184

Dated: Shillong, the 24th June, 2025

INSTRUCTIONS FOR CANDIDATES

Position Title: “Research Associate”.

Last Date to Apply: 11th July, 2025 (Friday) at 05:00 P.M.

Job Details:

Applications are invited for **1 (One) “Research Associate”** on purely contractual basis for a period of **6 (Six) months only** at DERT, Shillong.

The position will provide young professionals the opportunity to work with DERT faculty members in order to facilitate the development of School Quality Assessment and Accreditation Framework (SQAAF) for the state of Meghalaya.

Age Limit: Not less than 18 years and not exceeding 32 years (5 years relaxed for SC/ST)

Minimum Qualifications:

- Master’s degree in any subject from a recognized Institution/University, with 60% marks. (5% relaxation for SC/ST) with research experience.

Preference will be given to candidates with Ph.D. in any relevant field.

Knowledge, Skills and Work & Research experience requirements:

- At least 3 years work experience in related fields with research experience.
- Research methodologies (qualitative and quantitative).
- Statistical tools like SPSS / STATA/ or data visualization software.
- Report writing and documentation practices.
- Analytical and critical thinking.
- Data handling and interpretation.
- Proficiency in Power BI, MS Office (Word, Excel, PowerPoint).
- Ability to work independently and collaboratively with teams.
- Time management and attention to detail.
- Fieldwork coordination and stakeholder engagement.

Remuneration:

₹35,000/- (Rupees Thirty - Five Thousand) per month (fixed).

How to apply:

Candidates having the requisite skills and experience only need to apply through the following Google Form link provided below by the **11th July, 2025 (Friday)**.

Link: <https://forms.gle/BiKmnDPfYeHA8uYUA>

Applications sent through emails etc., will be rejected

Selection Process:

For all posts, preference will be given to candidates with demonstrable skills. Shortlisted candidates will be intimated via the email which they have provided. The shortlisted candidates will need to appear for a personal interview. There will not be any travel allowance for the interview. The selected candidates are expected to join within five days from the date of appointment.

Supporting Documents required while appearing for the Interview:

1. Detailed Resume/CV.
2. Ph.D./Masters/Bachelor's Degree Marksheet and Certificate.
3. Any One Photo Proof of Identity (Aadhaar Card/PAN Card/Voter ID/Driver's License)
4. Birth Certificate
5. Schedule Caste/Schedule Tribe Certificate (if applicable)
6. Reports etc.

General conditions:

1. Candidates should mention in their resume all the qualifications and experience in the relevant area over and above the minimum prescribed qualification and ensure that all details are complete and accurate.
2. The decision in all matters relating to eligibility, acceptance or rejection of any/all applications, fixing the eligibility criteria, equivalence of qualifications, mode of screening/selection, conduct of interview, will be final and binding on the candidates.
3. No interim correspondence or personal enquiries shall be entertained.
4. Canvassing of any nature and/or bringing any influence/pressure from any quarter will be treated as a disqualification for the post.
5. Correspondence, if any, from the DERT including interview call letter of the shortlisted candidates shall be sent to the e-mail ID provided by the candidate.

Sd/-

Director

**Directorate of Educational Research and Training
Shillong, Meghalaya.**